



P. O. Box 703

Powassan, Ontario P0H 1Z0

www.powassanmaplesyrupfestival.ca

Saturday, April 28th, 2018

VENDOR INFORMATION

Space is being offered to All Vendors (over 18 yrs.) on Main Street and/or inside the Sportsplex on the arena floor. This is a family-oriented event with a no-alcohol policy.

NEW - Vendors will be **juried** for the 2018 festival. Completed applications, application fees **AND** appropriate Health Unit approval forms/letters are to be submitted by **January 31st, 2018**. Applications received **WITHOUT their signed Health Unit Approval form or letter (for Vendors selling food) will be returned**. All Vendors are asked to provide a **concise** description of **ALL** items that they wish to sell at the festival **AND** provide photos of their products.

NO MAPLE SYRUP PRODUCTS CAN BE SOLD unless maple syrup is purchased directly from Festival maple syrup producers.

Vendors who will be **permitted** to participate in the 2018 festival will be contacted by email (preferred) or by phone if you don't have an email – by **February 28th, 2018**. Please ensure you include both your email (if applicable) and phone number on your application.

BOOTHS ON MAIN STREET

Approximately 10' wide x 10' deep	\$50.00
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A maximum of **two (2)** adjoining booths per vendor on Main Street is accepted.

The vendor is responsible for any tables, chairs, garbage containers and coverage from the weather that they may require for the day. There will be no indoor arrangements made for Main Street vendors in case of foul weather – the festival goes as planned Sunshine OR Rain OR Snow.

BOOTHS IN SPORTSPLEX

10' wide x 10' deep	\$65.00
15' wide x 10' deep	\$97.50
28' wide x 20' deep (corner)	\$150.00 (2 available)
29' wide x 20' deep	\$165.00 (1 available)
35' wide x 20' deep (corner)	\$165.00 (2 available)

The 10' x 10' and/or 15' x 10' booths can be combined to suit your needs.

A **limited** number of 8-foot tables, chairs, and electrical hook-ups (maximum of one per vendor booth, as available) in the Sportsplex.

Please Note: You will be positioned on Main Street or in the Sportsplex and no guarantees can be made as to location of vendor; however, we will do our best to accommodate any requests. The decisions of the organizers are final, with no recourse. A vendor map for both locations will be on our Website – powassanmaplesyrupfestival.ca by April 1st, 2018 (if possible).

Cheques are to be made payable to "Powassan Maple Syrup Festival" / E transfers will be accepted **ONLY** upon receipt of Vendor and Health Unit forms **AND** after arrangements have been made with the Secretary/Treasurer – K. Bester – at:

kbester@powassan.net / (705) 724 2813

(NOTE: **Post-dated cheques will not be accepted** – NSF Cheques will be charged \$30.00)

Please mail your completed, **signed entry form, Health Unit form (for food vendors) and payment to:**

Powassan Maple Syrup Festival – Attn. K. Bester
Box 703 – 466 Main St., Powassan, ON P0H 1Z0



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VENDOR APPLICATION FORM

PLEASE PRINT CLEARLY AND BE SURE TO SIGN THE BOTTOM OF THE FORM

Business Name: _____

Contact Name: _____

Address (Including Unit Number/Street Number and Name/Town or City):

Postal Code: _____ Telephone: _____

Email: _____

Product Description: _____

(PLEASE ADD ADDITIONAL DETAILS ON A SEPARATE PIECE OF PAPER – ALONG WITH PHOTOS)

(You are responsible for collecting and remitting sales tax if applicable)

BOOTHS ON MAIN STREET *

Number of 10' x 10' required _____ x \$50.00 = \$ _____ (maximum of 2 adjoining booths only)

BOOTHS IN SPORTSPLEX

Number of 10' x 10' required _____ x \$65.00 = \$ _____ Number of 29' x 20' required _____ x \$165.00 = \$ _____

Number of 15' x 10' required _____ x \$97.50 = \$ _____ Number of 35' x 20' required _____ x \$165.00 = \$ _____

Number of 28' x 20' required _____ x \$150.00 = \$ _____

TOTAL: \$ _____ Number of tables required? _____ Hydro Required? YES / NO (Circle one) (hydro availability is limited)

Please note that there are a specific number of spaces available. We will not be able to accommodate vendors once spaces have been filled.

CHECKLIST:

I have provided my completed application form _____

I have provided my application fee _____

I have provided my Approved Health Unit form/letter (Food Vendors) _____

I have included a concise description AND photos of the products that I will be selling _____

PLEASE NOTE: Health Unit approval forms MUST also be posted at your Vendor location on the day of the Festival.

To the Powassan Maple Syrup Committee:

I, the Lessee shall save and hold harmless "The Municipality of Powassan" and the "Powassan Maple Syrup Festival Committee", their members, agents and employees from any and against all claims, demands, losses, costs, damages, actions, suits or proceedings by any third party that may arise out of or, or may attribute to, all operations performed by or carried out by the Lessee, his/her agents, employees or servants, or anyone for whose acts he may be liable, howsoever caused. I, the undersigned, agree to the above stated.

Printed Name: _____ Vendor Signature: _____ Date: _____

Vendor Coordinator's Contact Information

Outside – Cindy Bazinet: cbazinet@hotmail.com/ Home - (705) 493 9355 / Cell - (705) 492 7296

Sportsplex – Mary Heasman: mary.bob@bell.net